

CV

Name and surname

Biljana Mišović

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Nationality

Montenegrin

Birth date

August 31, 1960

WORKING EXPERIENCE

- Date
- Name and address of organization
- **Name of Department**
- Position

November 2003

Ministry of Education of Montenegro ; Rimski trg, bb, Podgorica

Directorate for Higher Education

***Adviser for higher education**

- **Responsibilities**

- Secretary of Council for Higher Education
- Participation in organization and performing of reaccreditation process of University of Montenegro
- Participation in organization and performing of reaccreditation process of University Mediteran
- Participation in creation of bilateral agreements in area of higher education and their implementation
- Member of Working Group for creation of by laws in the area of higher education
- Member of Working group for creation of NQF
- Participation in TEMPUS projects
- Current works related to dissemination of information, reports , daily public communication

EDUCATION

- Date
- Name nad type of educational institution
- Profession

November 1984

Metallurgical Faculty, University of Montenegro, Podgorica

Metallurgical engineer

- Date

Awarded by diploma of metallurgical engineer , 1984 , average grade 8,65

- Acquired qualification

Passed state exam needed for working in state institutions

FOREIGN LANGUAGES

- Reading
- Writing
- Communication skill

English

excellent

excellent

excellent

- Reading
- Writing
- Communication skill

German

very good
good
good

**TECHNICAL SKILLS AND
COMPETENCES**

Microsoft Windows, Power Point, Microsoft Office, Excel, Auto Cad